

ICI Sept 2014 - OSCE Staff List

It's time again for another Inter-Clerkship Intensive Week (September 23 to 26, 2014). I need your help, please let me know if you could provide your time and day with the OSCE services. Lunch will be provided and we really appreciate it.

**Tuesday, September 23, 2014**

**12:30P – 5:00P**

OSCE Greeter = **Farrah Shkreli**

OSCE Orientation = **Erin Hazard**

OSCE Control Room = **Ivelissa Vazquez**

OSCE Troubleshooter = **Terrance Fell**

**Wednesday, September 24, 2014**

**7:30A – 12:00P**

OSCE Greeter = **Mike Bloom**

OSCE Orientation = **Brandi Vaughan**

OSCE Control Room = **Lauren Jones**

OSCE Troubleshooter = **Brandi Vaughan**

**Wednesday, September 24, 2014**

**12:30P – 5:00P**

OSCE Greeter = **Brandi Vaughan**

OSCE Orientation = **Lakesha Baker**

OSCE Control Room = **Christina Johnson**

OSCE Troubleshooter = **George Lew**

**OSCE Greeter**

(Greet the students when coming in and set them up to their OSCE, Simulation or Workshop Rooms)

**OSCE Orientation**

(Read a paragraph to students and instruct them to the OSCE rooms)

**OSCE Control Room**

(Control the cameras and make announcements for the OSCE)

**OSCE Troubleshooter**

(Maintain the computers in the OSCE halls and help guide the students)

## ICI Capacity Orientation Script

Welcome to the ICI OSCE. You will have a chance to apply some of the knowledge and skills you learned during the intercession with standardized patients. This case focuses on capacity assessment.

We want to spend a moment reviewing the process in the OSCE suite. Please read the instructions outside the door. There will be an overhead announcement telling you when to enter the room. You will have **15 minutes to perform a focused history and physical exam.**

There will be an announcement when there are 5 minutes left in the encounter. If you have not yet begun your PE items at that time, you might want to use that announcement as a cue to move into them.

After the encounter is over, you will have **10 minutes to complete a patient note on a computer** outside the exam room. Please note that the computer for your SOAP note MAY NOT BE located directly across from the exam room you exit. Instead it MIGHT be a few steps to the left or right- the computers are clearly numbered to match the exam room numbers. Please take a moment when you are lining up to begin your encounter to check the location of the computer number that matches the number of the room you are about to enter. Your room number can be found both beside the door and also above it.

For Students - If you exceeded over 900 characters when writing your notes, please use the commit box below to continue.

Your log in for the post-encounter SOAP note is your Kerberos ID. There will be a staff member there to help if you have any questions. After you are done, **DO NOT close the browser.**

After your note, you will hear an announcement to return to your room - you will have **5 minutes of feedback** with the SP.

When the case is completed, you will go to Classroom D for a **25 minute debriefing.** At a later time you will have the opportunity to sign on to the NYSIM website to review your videos.

Please refer to your BLUEPRINT for your assigned room for the OSCE encounter. Check that now, please. Does everyone see clearly what room they are going to? Any questions?

Rooms 11 – 14 are all the way down the hall and to the left.

## ICI 1 Control Room Announcement

Have your timer ready – Set it for 30 minutes.

Announcements:

- 30 minutes: You may begin your encounter.
- 20 minutes: 5 minutes remaining for this encounter.
- 15 minutes: Time's up, please exit the room to complete your patient note.
- 08 minutes: 2 minutes remaining for the patient note.
- 05 minutes: Time's up, please head back to your room for your feedback.
- 00 minutes: Please exit the room for your Debriefing at Classroom D.

And then repeat until the session is completed.

Recording:

Recording will be set to manual so you can control the timing. This pre-set will be done for you.

To record: First, click the box by the Encounter number (1st, 2nd, 3rd, etc.)  
Then click “Start” on the computer screen **just before** your first announcement.

To pause: Click “Pause” on the screen when you make your “Time is up” announcement (15 minute mark).

To resume recording: Click “Restart” when you make the announcement to begin SP feedback (05 minute mark).

Note: it can take several seconds for the screen to reflect recording & it appears room by room. Do not worry unless 30 seconds passes & no recordings appear onscreen. If that happens, radio Meg on Channel 5.